

Reimbursement request form

To: JACCS international VietNam Finance co.,ltd (JIVF)

- My name is: Phone number:
- Identify no:..... Issued date:..... at:
- Contract number:..... Signed date:
- Request to JIVF refund the overpaid amount..... VND
(In words:.....)
- The reason:
- Relationship between the requester and the loan owner:
 - ☐ The loan contract owner
 - ☐ Other relationship (attachment the documents to prove the relationship)

❖ ***Receive money method:***

- ☐ *Receive at bank by ID card/ Citizen identify card or Passport:*
 - Bank name:.....
 - Bank address:.....
- ☐ *Remittance*
 - Account name:.....
 - Account number:
 - Bank name:.....
 - Bank address:.....

❖ ***Note:***

- 1) Customer send Copy of customer ID/ Citizen identify card or Passport with this request form.
- 2) The refund amount will be refunded within 30 days from the date JIVF receives all valid documents.
- 3) The receiver bears all fees related to the refund and JIVF will deduct directly from the refund amount.
- 4) Bank service fees are regulated by the bank; JIVF is not responsible nor needs notice when there is change from the bank.
- 5) Within 15 days from the date when JIVF announce to customer that the overpaid reimbursement refunded according the provided information by customer on section "Receive at bank by ID card or Passport" above, customer has to go to bank to receive the overpaid amount. If the reimbursement payment is expired, but customer does not receive this overpaid amount without any suitable reasons, JIVF will be considered that customer permits to JIVF to book it into the other income of company and this procedure ends.

I read, understood and hereby undertake that the above provided information are true and I take full responsibility before the law nor do not have any complaints against this request.

JACCS international VietNam Finance co.,ltd

Approved

Date... month... year.....

*Requester
(signed)*